

JOCKEY CLUB GOVERNMENT SECONDARY SCHOOL

Plan on Use of Capacity Enhancement Grant

School Year: 2013 - 2014

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Resources Required	Performance Indicators	Assessment Mechanism	Person in charge	Implementation Schedule
Reduction of teachers' non-teaching workload	To create capacity for teachers so that they have more time for the caring of their students	<p>1. Employment of one Administrative Assistant (Duties include: preparing for meetings, taking minutes, preparing administrative documents etc.)</p> <p>2. Employment of one Mathematics Teaching Assistant (Duties include: production of teaching materials, running enrichment/enhancement classes, etc.)</p>	Teachers can have more time to take care of their students	<p>Salary \$20,120 x 12 = \$241,438</p> <p>Gratuity =23,216</p> <p>Total =<u>\$265,582</u></p> <p>Salary \$13,836 x 9 = <u>\$124,525</u> (Salary of 3 months to be paid from SSCSG)</p>	At least 65% of teachers agree that they can have more time to care for their students.	Survey to be conducted in late June, 2014	Assistant Principals Maths HOD	Sept., 2013 to Aug., 2014