

JOCKEY CLUB GOVERNMENT SECONDARY SCHOOL

Plan on Use of Capacity Enhancement Grant

School Year: 2012 - 2013

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Resources Required	Performance Indicators	Assessment Mechanism	Person in charge	Implementation Schedule
Reduction of teachers' non-teaching workload	To create capacity for teachers so that they have more time for the caring of their students	<ol style="list-style-type: none"> Employment of one Administrative Assistant (Duties include: preparing for meetings, taking minutes, preparing administrative documents etc.) Employment of one Mathematics Teaching Assistant (Duties include: production of teaching materials, running enrichment/enhancement classes, etc.) 	Teachers can have more time to take care of their students	<p>Salary \$19200 x 12 = <u>\$230,400</u></p> <p>Salary \$13330 x 3 = <u>\$39,990</u> (Salary of 9 months to be paid from SSCSG)</p>	At least 65% of teachers agree that they can have more time to care for their students.	Survey to be conducted in late June, 2013	Assistant Principals Maths HOD	Sept., 2012 to Aug., 2013